

**DETERMINATION AND FINDINGS FOR  
A SOLE SOURCE CONTRACT**

**CONTRACT NO.:** DCRL-2017-H-0027  
**CAPTION:** Teen Parent Program  
**PROPOSED CONTRACTOR:** Youth for Tomorrow  
**PROGRAM AGENCY:** Child and Family Services Agency (CFSA)

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

**2. MINIMUM NEED:**

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has an immediate need for a contractor to continue providing services for the Teen Parent Program for a client.

**3. ESTIMATED REASONABLE PRICE:**

\$134,994.00.

**4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The youth is an 18-year old female who has past trauma history and is currently experiencing issues surrounding safety that calls for the youth to be placed outside of the District of Columbia. CFSA was court-ordered to place the youth at the Teen Parent Program, Youth for Tomorrow. CFSA has contracted with Youth for Tomorrow in the past, and it has been determined that this facility is able to continue meeting her needs and address her trauma issues.

As such, it is in the best interest of the District to proceed with acquiring the services from the Youth for Tomorrow. Failure to secure this service poses an imminent threat to the health, safety and welfare of this youth.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brenda Donald  
Director

**6. CERTIFICATION BY CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer